



PRIORITY APPLICATION PROCESSING FOR CLEAN CONSTRUCTION PROJECTS

SUPPLEMENTAL APPLICATION FOR TYPE 3 PRIORITY PROJECTS

This form is only required for applications for Priority Application Processing for Type 3 Projects. It is not required for any other type of Priority Application Processing application.

Please note that an Application for Priority Application Processing must be completed and submitted in conjunction with this Supplemental Application. See [Director Bulletin No. 2](#) for instructions.

For questions, you can call the Planning counter at 628.652.7300 or email pic@sfgov.org where planners are able to assist you.

Español: Si desea ayuda sobre cómo llenar esta solicitud en español, por favor llame al 628.652.7550. Tenga en cuenta que el Departamento de Planificación requerirá al menos un día hábil para responder.

中文：如果 希望獲得使用中文填寫這 申請表的 助，請致電628.652.7550。請注意，規劃部門需要至少一個工作日來回應。

Filipino: Kung gusto mo ng tulong sa pagkumpleto ng application na ito sa Filipino, paki tawagan ang 628.652.7550. Paki tandaan na mangangailangan ang Planning Department ng hindi kukulangin sa isang araw na pantrabaho para makasagot.

GENERAL PROVISIONS

Also referred to as “Type 3” priority projects, Clean Construction Projects are projects that need to use diesel construction equipment, but choose to make a voluntary pre-approval commitment to use low-emission diesel construction equipment. These projects are in turn afforded an expedited review process.

As set forth in Director Bulletin No. 2, Type 3 Applications are subject to a two-part review and approval process:

- **Part One - Initial Review.** A project sponsor’s review, signature, and submittal of this Supplemental Application, along with the associated Application for Priority Application Processing, completes a sponsor’s Part One requirements. The Department’s subsequent acceptance of the project into the Priority Application Program confirms the project’s binding agreement to participate in and comply with the Priority Application Processing Program for Clean Construction Projects.
- **Part Two - Final Review.** Prior to commencement of any construction activity (as defined in this Supplemental Application) a Clean Construction Plan (“Plan”), consistent with the requirements described in this document, must be submitted to the Planning Department and approved by the Director of Planning (“Director”).

Thoroughly review all of the provisions of the Priority Application Processing Program for Type 3 Projects and, should you wish to enroll, consent to its terms and conditions by completing the acknowledgement and affirming your commitment to the terms and conditions on the final page. When complete, please submit this application along with the associated Application for Priority Processing to the Office of the Director.



SPECIFIC REQUIREMENTS AND OBLIGATIONS

Projects for which a Type 3 application is accepted into the Priority Application Processing Program shall include and comply with all provisions relating to Type 3 applications in Director Bulletin No. 2 and in this Supplemental Application.

In particular, all such projects must prepare, submit for approval, and fully execute a Clean Construction Plan. The Plan shall be submitted to the Director for his or her review and approval prior to commencement of any construction activity associated with the project. For purposes of the Priority Application Processing Program, “construction activity” shall include any work that requires a permit or addendum for alterations, new construction, demolition, grading, shoring, pile driving, or site preparation work.

The Plan shall, at minimum, include the information required under Section C, below, and state in reasonable detail how the project sponsor will meet the requirements of Section A, below. Approval and/or issuance of permits and/or addenda necessary to commence construction activities may be withheld until the Director determines that the Plan is consistent with the terms of the Type 3 Priority Processing Program as set forth in Director Bulletin No. 2 and as follows. For avoidance of doubt, and in the event of any conflict, the more restrictive and/or specific requirement shall apply:

A. Equipment and Site Requirements

1. All off-road equipment greater than 25 horsepower and operating for more than 20 total hours over the entire duration of construction activities shall have engines that meet or exceed either U.S. Environmental Protection Agency (USEPA) or California Air Resources Board (CARB) Tier 4 Interim or Tier 4 Final off-road emission standards.
2. Where grid power is available, portable diesel engines shall be prohibited.
3. All diesel engines, whether for off-road or on-road equipment or vehicles, shall not be left idling for more than two minutes, at any location, except as provided in exceptions to the applicable state regulations regarding idling for off-road and on-road equipment (e.g. traffic conditions, safe operating conditions). The project sponsor shall post legible and visible signs in English, Spanish, and Chinese, in designated queuing areas and at the construction site to remind operators of the two-minute idling limit.
4. The project sponsor shall cause for construction workers and equipment operators to be instructed on the maintenance and tuning of the construction equipment on-site and require that such workers and operators properly maintain and tune that equipment in accordance with manufacturer specifications.

B. Waivers

1. The Director may waive the equipment requirements of Subsection (A)(1) if: specific Tier 4 Interim or Tier 4 Final off-road equipment is not available or technically not feasible; the equipment would not produce the desired emissions reduction due to expected operating modes; or use of the equipment would create a safety hazard or impaired visibility for the operator. The project sponsor shall demonstrate that with approval of the waiver, the project would not exceed any health risk significance threshold established by the Department. If the Director grants the waiver, the sponsor must use the next cleanest piece of off-road equipment that results in the lowest levels of diesel particulate matter. Emerging technologies with verifiable emissions reductions supported by substantial evidence may also be employed.

2. The Director may waive the alternative source of power requirement of Subsection (A)(2) if an alternative source of power is limited or infeasible at the project site. If the Director grants the waiver, the project sponsor must submit documentation that the equipment used for on-site power generation meets the requirements of Subsection (A)(1).

C. Contents of the Clean Construction Plan

The Plan shall include estimates of the construction time line by phase, with a description of each piece of off-road equipment required for every construction phase. The description may include, but is not limited to, equipment type, equipment manufacturer, equipment identification number, engine model year, engine certification (Tier rating), horsepower, engine serial number, and expected fuel use and hours of operation. For any verified diesel emission control strategy installed, the description may include technology type, serial number, make, model, manufacturer, CARB verification number level, and installation date and hour meter reading on installation date.

D. Monitoring

1. Planning Department staff may visit the project site at any time during construction and shall be provided immediate access to the site, to the extent that such access would not create a safety hazard, for the purpose of verifying compliance with the Plan. Failure to promptly provide such access may be considered grounds to halt on-site construction work until such time as adequate site access is provided.
2. After completion of construction activities requiring diesel equipment and prior to receiving a Certificate of Final Completion, the project sponsor shall submit to the Director a final report summarizing construction activities, including the start and end dates and duration of each construction phase, and the specific information required in the Plan. Supporting documents (e.g. equipment rental agreements, contracts, invoices) may also be submitted.

PROPERTY INFORMATION

PROPERTY ADDRESS:	BLOCK(S) & LOT(S):
DESCRIPTION OF PROPOSED WORK (OR REFERENCE ASSOCIATED APPLICATION FOR PRIORITY PROCESSING APPLICATION AND SUBMITTAL DATE):	

APPLICANT'S AFFIDAVIT

Under penalty of perjury the following declarations are made:

- The undersigned is the owner or authorized agent of the owner of this property.
- The information presented is true and correct to the best of my knowledge.
- I recognize that I have applied for a project that includes clean construction components, and acknowledge and consent to the Priority Application Processing Program's terms as a component of the project and a material term underlying the project's approval.
- I acknowledge that if the project is unable to comply with the terms of the Priority Application Processing Program at any time, or subsequently withdraws from the Priority Application Processing Program, the Planning Department will promptly undertake compliance activities as set forth under the "Benefits and Expectations for Qualifying Applications" section of Director Bulletin No. 2.
- I attest that personally identifiable information (PII) - i.e. social security numbers, driver's license numbers, bank accounts have not been provided as part of this application. Furthermore, where supplemental information is required by this application, PII has been redacted prior to submittal to the Planning Department. I understand that any information provided to the Planning Department becomes part of the public record and can be made available to the public for review and/or posted to Department websites.

Signature

Name (Printed)

Date

Relationship to Project
(i.e. Owner, Architect, etc.)

Phone

Email

For Department Use Only

Application received by Planning Department:

By: _____

Date: _____